

FINAL CHECKLIST FOR ANALYSING PROPOSED CHANGES IN A TRAIL'S USES- 2/20/03

District Staff will use this checklist: to: (1). Determine the feasibility and appropriateness of proposed changes in allowed uses for an existing trail. (2). Determine the appropriateness of amendments to Ordinance #38 for regulating uses on an existing trail. The addition of new trails will be considered during the development of a park's Land Use/CEQA document and not through this checklist process.

Trail Name: _____, Park: _____, Location: _____
 Date: _____

Describe the proposed trail use change: _____

Who is recommending the use change?

Name: _____, Unit: _____, Phone: _____
 Position _____

Answer each question with a yes or no, and rate each item with a -2 or -1 for negative impacts, an 0 for no impact, or a +1 or +2 for positive impacts.	Yes	No	Impact Rating	Describe positive and negative impacts of the proposed change related to this question, and any other details related to this question to be considered before a decision is made.
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CIRCULATION

1. Would the proposed change affect trail use circulation?				
2. Would the proposed change provide a loop connection for an existing group of unauthorized trail users to a multi-use trail, or connection to an adjacent park?				
3. Would the proposed change provide the only alternative for achieving a desirable trail connection for a specific user group?				
4. Would the proposed change allow trail access to areas that are not connected or to serve staging areas or other trail heads?				
5. Would the proposed change improve circulation and/or relieve congestion on other high use trails?				
6. Would the proposed change require a closure of the trail on either a temporary or permanent basis during wet season conditions?				
7. Would the proposed closure of trail affect existing circulation?				
8. Describe any other circulation impacts of proposed changes not covered above.				
Subtotal			0	

NATURAL RESOURCES AND VALUES

Answer each question with a yes or no, and rate each item with a -2 or -1 for negative impacts, an 0 for no impact, or a +1 or +2 for positive impacts.	Yes	No	Impact Rating	Describe positive and negative impacts of the proposed change related to this question, and any other details related to this question to be considered before a decision is made.
9. Would the proposed change contribute to unacceptable breakdown of trail shoulders, or any form of irreparable trail damage?				
10. Would the proposed change eliminate a use that is currently causing unacceptable breakdown of trail shoulders, or any form of irreparable trail damage?				
11. Would the proposed change cause trail tread rutting, impairment of trail drainage, or cause significant erosion?				
12. Would the proposed change eliminate a use that is currently causing trail tread rutting, impairment of trail drainage, or cause significant erosion?				
13. Would the proposed change result in geological instability, landslides or other similar serious safety impacts?				
14. Would the proposed change eliminate the requirement for trail maintenance that contributes to geological instability?				
15. Would the proposed change require construction or maintenance that would impact or disturb sensitive listed native plants, animals, or their habitat?				
16. Would the proposed change require construction or maintenance that would impact or disturb sensitive archaeological or historic resources?				
17. Would the proposed change trigger regulatory review or permit requirements with a requirement for mitigation?				
18. Describe any other resource impacts or benefits of the proposed trail use change that is not covered above				
Subtotal			0	
TRAIL USER SAFETY				
19. Will a change in existing trail use require staff to make substantial changes in design and maintenance procedures for the trail regarding:				
a. Steepness				
b. Outslopes				
c. Visibility or line of sight				
d. Turn outs or Pull outs				
e. Emergency response				
f. Police enforcement				

Answer each question with a yes or no, and rate each item with a -2 or -1 for negative impacts, an 0 for no impact, or a +1 or +2 for positive impacts.	Yes	No	Impact Rating	Describe positive and negative impacts of the proposed change related to this question, and any other details related to this question to be considered before a decision is made.
g. Exposing trail users to additional major road crossings				
Subtotal			0	
COMPATIBILITY OF USES				
20. Would the proposed change provide adequate trail width to allow trail users to safely pass each other?				
21. Would the proposed changed use conflict with facilities such as a stable, interpretive facility, nature study area, other? If yes please describe potential conflicts				
22. Would the proposed changed use be located in a high use area that can't handle more use? (ie: limited staging, few trails, etc.)				
23. Would the proposed changed use be in an area that already experiences documented trail user conflict?				
24. Describe any other compatibility issues related to the proposed change in trail use				
Subtotal			0	
TRAIL MAINTENANCE				
25. Would the proposed change require annual or ongoing additional brush clearing or vegetation management?				
26. Would the proposed trail use change improve natural resources near the trail or generally in the park?				
27. Would the proposed change require additional drainage improvements or annual or ongoing drainage maintenance?				
28. Would the proposed change require additional and/or ongoing trail stabilization or trail surface maintenance?				
29. Would the proposed change require additional retaining walls or structures be constructed and require ongoing maintenance?				
30. Describe any changes in maintenance related to the proposed change that is not covered above				
Subtotal			0	
CONSTRUCTION				
31. Describe any construction that would be required on the trail to accommodate the proposed trail use change				

Answer each question with a yes or no, and rate each item with a -2 or -1 for negative impacts, an 0 for no impact, or a +1 or +2 for positive impacts.	Yes	No	Impact Rating	Describe positive and negative impacts of the proposed change related to this question, and any other details related to this question to be considered before a decision is made.
32. Would the proposed trail use change benefit natural resources near the trail or generally in the park?				
33. Would the proposed change require an increase or reduction in funding for construction? If yes describe how much?				
34. Would the proposed trail use change require that the District complete a construction project in the next year or two that is not on its current work list or plan?				
35. Would the construction to accommodate the new proposed trail use be handled by someone other than the District? If yes please describe				
Subtotal			0	
PLANNING				
36. Would the proposed trail use change require additional land tenure, a new maintenance/operating agreement? If yes please describe.				
37. Would the proposed trail use change occur in an area that has a history of litigation or create any unusual legal exposure for the District? If yes please describe.				
38. Would CEQA review be required (as determined by CEQA Planner in Planning/Stewardship Dept.)?				
39. Would the proposed change require an amendment to an existing LUP (realignment of an existing trail or a new trail)?				
Subtotal			0	
PUBLIC SAFETY				
40. Describe Public Safety issues that may be created by this trail change (coverage, enforcement, access) If yes describe,				
Subtotal			0	
DISTRICT STAFF EVALUATION SUMMARY				
Category:	Score		Note any unresolved major issues	
Circulation	0			

Answer each question with a yes or no, and rate each item with a -2 or -1 for negative impacts, an 0 for no impact, or a +1 or +2 for positive impacts.	Yes	No	Impact Rating	Describe positive and negative impacts of the proposed change related to this question, and any other details related to this question to be considered before a decision is made.
Resources		0		
Trail User Safety		0		
Compatibility		0		
Maintenance		0		
Construction		0		
Planning		0		
Public Safety		0		
Overall Total		0		
Construction Cost _____, Annual Park Operation Costs _____, Annual Maint. Costs _____, Annual Public Safety Costs _____				
Recommendation of the Multi-disciplinary Checklist Team: (by circled letter)				
A. We recommend that the proposed change in trail use not be approved.				
B. We recommend that Planning complete a CEQA Initial Study before a final decision is made.				
C. We recommend that the Park's Land Use Plan be updated to accommodate this change in use.				
D. We recommend that the trail use change be approved as an amendment to Ordinance #38.				
E. We recommend further study of the proposed change in use to address specific issues or constraints.				
F. We recommend that the proposed change in use be put on hold for the following reasons:				
Team Members: _____				